



Tanterra Homeowners Association Inc.

Swim Club Rules & Policy



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Tanterra Homeowners Association, Inc. Swim Club Rules and Policies

PREAMBLE

These rules and policies are established by the Tanterra Homeowners Association Board of Directors and Pool Committee for your enjoyment and safety while using the Tanterra Pool and its adjacent facilities. They are presented here by category associated with different areas of the pool facility, as well as some general rules and a section on disciplinary procedures.

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A. GENERAL RULES

1. Definitions:
 - a. Pool Area - The area inside the low fence to include the deck and pools.
 - b. Pool Facility - The area inside the high fence including the bathhouse structure.
2. Hours:

Sunday – Thursday: 12 Noon to 9:00 P.M.
Friday and Saturday: 12 Noon to 8:00 P.M.
Pool may close due to weather or a safety issue.
3. All pool patrons are to respect the pool staff and all patrons of the pool. Abusive language, disrespecting, or bullying anyone will not be tolerated. Any occurrence may result disciplinary action according to the Disciplinary Policy.
4. Members and guests using the pool and pool area do so at their own risk and in compliance with all rules, regulations and policies.
5. The Homeowners Association will not be responsible for loss or damage to personal property of any kind. Found articles will be held for two weeks, after which time they will be given to charity or otherwise disposed of.
6. The cost of any property damage caused by a member or their guest will be charged to that member.
7. Any accident or injury at the pool must be reported immediately to the Pool Manager or Assistant Manager. A report of this accident will be maintained at the pool office and a copy of the report submitted to the Chairman of the Pool Committee.
8. Unauthorized use of the pool facilities after pool hours will result in disciplinary action.
9. Individual homeowners or members will be responsible for any damage or vandalism incurred by members of their household.
10. Alcoholic beverages brought by individuals are not allowed within the pool grounds. Only alcohol supplied by the HOA, whether it be through the Social Committee, Adult Beverage Committee or another HOA sponsored entity, when a valid Montgomery License is present, may be consumed within the pool grounds during the pool season. Members or their guests who bring alcohol onto pool grounds may be subject to disciplinary action against the member, according to the Disciplinary Policy.

B. MEMBERSHIP

1. There are two classifications of members: Tanterra Homeowners and Associate Members. Associate Members are limited in number as established by the Board of Directors of the Tanterra Homeowners Association. Associate Members have the same pool privileges as Homeowner members. These rules and policies apply to all members of both classifications.
2. Tanterra Homeowner Members may be either owners of homes in Tanterra or non-owner residents of such homes. Non-resident owners of Tanterra homes have the option of electing to use the pool themselves or entitling the residents of their homes to such privileges. Homeowner members pay an annual nonrefundable fee to the Tanterra Homeowners Association, which among other things grants them pool membership.
3. Associate Members pay an annual membership fee to the Homeowners

Association. These fees are refundable only prior to the date of the pool opening. Associate Members may elect to renew their membership annually, subject to the approval of the pool committee.

4. The term “members” includes all authorized members of a resident household or, in the case on non-resident owners who elect to retain pool privileges to themselves, the members of their household. Proof of residence will be asked for any member who has more than two adults in the household. At least two sources of proof must be given.

C. ENTRY

1. All members must be identified by typing the last four numbers of the phone number that was chosen for the Tanterra ID check-in computer. All members will then be identified by the picture of all authorized family members in the computer. Entry will be denied any member whose picture is not in the database.
2. All children under 10 years of age must be accompanied by a responsible individual of at least 14 years of age.
3. Pool privileges will be denied for all members whose fees are not currently paid in full
4. Guest Admissions
 - a. Guest admission is by member identification or guest pass only. No cash payments for guest admissions are allowed.
 - b. Types of guest admissions:
 1. Pool Identification Card Admissions: Each membership family or household is entitled to six free guest admissions which may be used at any time guests are admitted during scheduled operating hours
 2. Guest Pass Admissions: Members may purchase a guest pass coupon at a cost of \$10.00 each (ten punches per coupon). Such purchases shall be made by check only, made out to “Tanterra Homeowners Association, Inc.” Guest passes are not restricted to the same guest for each use. The following daily rates are established for guests admitted by the guest passes:

		<u>Holiday and Weekends</u>	<u>Week Days</u>
	Less than 4 years of age	Free	Free
punch	Ages 4 - 17 years	Two \$1.00 punches	(1) \$1.00
punches	Ages 18 and over	Four \$1.00 punches	(2) \$1.00

5. A pool member is required to accompany their guest to the pool and bring no more than ten guests at any given time, unless the Pool Committee has granted special permission. All guests must sign in under their own name. **The member must be present at the pool at all times when they have a guest. The member must accompany the guest at entry.**
6. An individual is limited to **SIX** admissions as a guest per year, unless the Pool Committee in writing has approved other arrangements.
7. Homeowners who have owned their houses for over 30 years will be allowed 30 guest passes. Original owners will be allowed 50 passes. Guests must be direct family members (children, grandchildren) to use the extra passes above the 6

- allowed for other homeowners. The member must accompany the guest at entry and must remain on pool grounds while their guest is in attendance
8. **All guests over the age of 13 must show a form of picture identification (drivers license, school ID, etc.) at the time of entry. They must sign in under their own name in the guest log.**
 9. Special arrangements may be made for admission of houseguests who reside with members for at least 30 consecutive days during the pool season. Members may apply to the Pool Committee, which will determine an appropriate nominal fee for such privileges. Upon payment of the fee, the houseguest may be admitted to the pool facility for the duration of the guest's visit, as long as the member has provided a picture of the houseguest, which is attached to the member's pool identification card.
 10. Children 12 years and under will not be admitted as guests unless accompanied and supervised at all times by a responsible individual at least 14 years old.
 11. Live-in baby sitters may be added to the pool card upon written authorization of the pool committee chairperson. At no time may the baby sitter and the pool member be present at the pool at the same time.
 12. **Unused punches at the end of the pool season, either on the card or guest pass coupon, are not transferable to the next pool season or redeemable for cash.**

D. POOL FACILITY

1. No glass objects of any type, except eyeglasses, will be permitted in the pool facility.
2. Chewing gum is prohibited in the pool facility.
3. Smoking will only be allowed in our designated smoking area, which is the gazebo. The gazebo is located in the additional fenced area by the volleyball courts.
4. Bicycles should be parked in the bike racks provided outside the pool entrance.
5. Skating of any type is prohibited inside the outer fences of the facility. Skateboards may be stored in a designated place inside these fences.
6. Running, pushing, wrestling or causing undue disturbance in or about the pool facility is prohibited.
7. No pets are allowed within the pool facility at any time.
8. Chairs and tables cannot be reserved by just placing objects on them and leaving the premises. The person reserving them must be present at the pool. Consideration should also be observed that if one is holding a table, use it. Please do not utilize another table when the one which has items on it can be used.
9. No parties are allowed on Sundays.
10. **Any organized parties of ten or more people during operating hours must be approved by the pool manager or assistant manager a minimum of two weeks prior to the party. Adequate time must be provided to ensure proper staffing. The pool manager may deny the request if another party is already scheduled. Members are required to clean up their party areas. The responsible person will give a \$50 clean up deposit check to the pool manager at the beginning of party. When the party is over, the pool manager will inspect party area and return the check if the area has been appropriately cleaned. If a member does not clean up appropriately, the deposit check will be processed and future parties may be denied or disciplinary action may taken according to the Disapliamry Policy. Parties must end one hour before closing time.**

11. **Parties of 25 or more are discouraged and may be denied at the sole discretion of the pool manager**

E. BATHHOUSE/OFFICE

1. Only pool staff and those needing medical attention or who have legitimate business to transact may enter the office, first aid or pump room.
2. All persons using the pool must take a shower with soap before entering the pool area.
3. Loitering in the shower room is prohibited.

F. PAVILION/GRASSY AREAS

1. Food or beverages may be kept or consumed only in the grassy areas, upper deck area or the pavilion area.
2. Radios and recorders may be used only in the grassy areas. They must be played at a volume level which will not disturb others. Radio and recorder owners must be responsive to the requests of other pool users.
3. Trash and refuse must be placed in the containers provided.

G. POOL DECK

1. Food is absolutely prohibited at all times on the deck and pool areas for various health safety reasons.
No drinks are allowed closer than the first expansion joint of the decking or 7 feet from the edge of the pool. Water in a clear plastic container is allowed anywhere on the pool deck. If a member spills a drink other than water, they are responsible for the cleanup. See the guard at the front desk for cleanup material.
2. Pool furniture may not be placed in either pool or onto the coping stone areas at any time (the chairs damage them).
3. Radios or recorders are not permitted in the pool area. However, headsets are permitted.
4. Street shoes are not permitted on the lower deck of the pool area.
5. Foot showers must be used when entering the pool area from the grassy areas.
6. Sand from the children's sand box or volleyball court must be washed off prior to entering the pool.

H. MAIN POOL

1. Appropriate attire will be worn at all times.
2. Persons with excessive sunburn, open sores, or bandages of any kind will not be permitted in the pool.
3. Expectorating water and other unhygienic actions will not be permitted in the pool area.
4. Water apparatus may be permitted only at the discretion of the Pool Management.
5. Children under three years of age must be in the arms or within arm's reach of a parent or guardian in the big pool. Note: Parent or guardian must be in the pool with the child.
6. Children who are not toilet trained are required to wear rubber pants over a swim diaper while in either pool. The swim diaper is not enough by itself.
7. An adult (16 or over) lap lane will be available at all times. Standing or holding onto the ropes or walls in this lane is prohibited. Lap swimmers under 16 may use the lane only

with the permission of adult lane users and if their swimming does not impede other lap swimmers.

8. Jumping, diving into, over or through the adult lap lane is prohibited.
9. In order to use the deep portions of the pool the patron must be able to swim. A lifeguard may at any time require that a swimming test be administered if the capability of the patron is in doubt. The test includes being able to swim one length of the pool and the ability to tread water for one minute.
10. Rest periods for children under 16 years of age will be enforced in the main pool for 15 minutes every hour. During these periods, all children must be out of the pool.
11. No person shall use the pool unless a lifeguard is on duty. The pool will be cleared during heavy rain; electrical storms, exceptionally cold or inclement weather, or during other exceptional circumstances as deemed necessary by the Pool Manager or Assistant Manager for the safety of the members and their guests.
12. Except in the case of an emergency or inquiry, members and their guests shall stay clear of the lifeguard stands and not distract lifeguards from their duties.
13. Ball playing within the pool area is allowed when the pool is relatively uncrowded and only with specific permission from the pool staff.

I. BABY/WADING POOL

1. A lifeguard does not supervise the wading pool; therefore, children using this pool must be supervised at all times by a responsible individual. This individual must be at least 14 years of age.
2. Only children five years of age and under are permitted in the wading pool, along with their supervising adults.
3. Pool furniture must be kept at least one foot from the edge of the wading pool. The furniture will damage the copingstones.
4. The same rule concerning rubber pants stated in section H applies to the Baby/Wading pool.

J. DIVING WELL

1. Only one person is permitted on the diving board at a time.
2. Wait until the previous diver has reached the ladder at the side of the pool before diving.
3. Only one bounce is permitted on the diving board.
4. No cartwheels, handstands, sitting, or hanging off the diving board.
5. Floatation devices are NOT permitted on the diving boards.
6. No one may be in the diving well to "catch" a person going off the diving board.
7. Swim tests will be administered at the discretion of the lifeguard on duty. To pass the swim test, a child must demonstrate that they can swim the width of the diving well while making continuous forward progress. They must be able to tread water continuously for 30 seconds.

K. LOST AND FOUND POLICY

1. Items left at the pool and found by lifeguards at the end of the day will be kept for 2 weeks. The same applies for any item turned in by members

2. Newly turned in items will be placed in a container marked new during the week. On every Monday, the new items will be moved to a container marked week one. These containers will be located under pool bulletin board.
3. At the end of the first week. The week one container will be moved to the next area marked week 2 and will be kept one more week.
4. Each Monday, items in the week two area will become the property of Tanterra Homeowners Association. These items may be used by the pool, disposed of, or donated as determined by the pool committee chairman.

L. DISCIPLINARY POLICY

1. The pool staff is responsible for the strict enforcement of the rules. Pool Management personnel have the authority to discipline anyone at the pool who violates the Swim Club rules and regulations or safe operation of the pool. This includes
 - a. The pool staff has the authority to put children in a time out. (10-15 minutes out of the pool.) Failure to abide by the rules may result in being asked to leave the pool facility for the remainder of the day, plus 24 hours.
 - b. The authority to remove anyone creating a serious infraction of the rules or for any other reason which, in the judgment of the Pool manager or Assistant Manager, constitutes a hazard to others. This removal may be for any period up to 72 hours. The Pool Manager or Assistant Manager will notify the Pool Committee Chairman or Assistant Chairman in writing of any removal for a period extending beyond 24 hours. Such notification will be made within the first 24 hours following the removal.
2. The Chairman of the Pool Committee has the authority to revoke the pool privileges of anyone for any infraction of these rules for a period of from 4 to 30 days, provided the chairman:
 - a. Investigates the infraction(s).
 - b. Notifies the offending member of the investigations and the possible consequences and/or the disciplinary action contemplated notifies the member of the final decision after studying all the circumstances, and informs the offending member of the right to written appeal of the Chairman's decision to the Board of Directors. Disciplinary action starts immediately. Appeals must be made within 15 days of the notification of disciplinary action.
3. The Board of Directors may revoke the pool privileges of any individual for any period, including periods of longer than 30 days, for major infractions of the rules in accordance with the following procedures:
 - a. After the Chairman of the Pool Committee has completed the investigations of the incident and informed the offending member of the disciplinary action contemplated, the Chairman recommends to the Board of Directors that a revocation of pool privileges for longer than 30 days be put into effect.
 - b. The Board of Directors or a member of the Board appointed by the President of the Homeowners Association for that purpose shall meet with the Chairman and the member concerned. After the meeting, the appointed board member shall make a recommendation to the Board. Once satisfied, the board shall make a final determination in the case.
 - c. Notification of the final determination shall be conveyed to the members concerned and the Chairman of the Pool Committee.

4. Violation of guest policies by a member shall result in the loss of that member's pool privileges for a period determined in accordance with the procedures above. The period of loss of privileges for such offenses may not exceed one year.
5. Vandalism, physical attacks on members, guests or pool staff, or other violations of laws or ordinances may result in prosecutions and permanent loss of pool privileges.
6. Members are responsible for the conduct of their guests and will be held to the actions outline above for their guests. If a guest causes a disturbance, he/she will be asked to leave the pool area immediately and any future entry may be denied. Guests do not have the same rights of appeal that the member has.
7. Falsifying membership information, such as who resides in the home, will be subject to the revocation of pool privileges.

ANY SERIOUS VIOLATION OF THESE RULES WILL RESULT IN ACTION BY THE TANTERRA HOMEOWNERS BOARD OF DIRECTORS, WHICH COULD RESULT IN LOSS OF POOL PRIVILEGES FOR UP TO ONE YEAR.